SCHOOL BOARD REPORT

Notes for P&F meeting (first meeting of the year) 2014

Purpose:

• The Board is not a corporate board, or a body that runs the school, our school Board is a Pastoral Advisory Board – assisting the Principal and providing input on behalf of the School and Parish Community. The running of the school is left to the Principal, we are there simply to assist the Principal and provide advice where needed.
• The purpose of the Board is to assist the Principal in the running of the School – areas such as Enrolment, Staffing, Curriculum, Building and Grounds and Finance are all discussed at Board meetings.

Makeup of the Board:

The Principal – Lorraine Walker
Parish Priest - Father Peter
APRE – Liz Jones
A teacher representative – Angela Moore was last year – position rotates every 2 years.
Some parent representatives – this year including, Di Ames, Amanda Yeates, Brendan McLearie, Madonna King, Noel Covill and myself.

Areas of Responsibility:

Policies:

• The Board is responsible for the establishment and development of all School Policies. Our school policies are developed in conjunction with the Archdiocesan policies, and given a local focus. While the Board develops the school policies, and seeks input from the community into the policies, the school Principal is responsible for implementation of all policies. Important to note the policies aren’t procedural – policies developed are guidelines for the Principal in decision making, or statements showing the spirit or intent of the school, so they don’t detail how to do things in practice. For example, the Sponsorship policy - won’t detail how to get sponsors or which companies or individuals are allowed to be sponsors, but will give guidelines to help with decision making.

The Board also gives input to broader policies developed by Brisbane Catholic Education.

School Budget:

The Board also assists with the preparation and approval of the School Budget – which you will see when you are given the fee schedules for each year.
Other areas:

- Input into strategic goal setting developed
- Recruitment of key positions within the school – panel member.
- Panel member of the external review process for the school.
- Planning for new building, capital projects. The board also determines how funding for building projects will happen – eg Archdiocesan development fund loan, fundraising etc.

P&F and the Board:

Both P&F and the Board often get requests from members of the school or broader community. Just as at P&F, we discuss the request and provide an outcome or guidance for the Principal, or refer it to the P&F if it isn’t a Board matter – eg if it was a request for fund raising.